



Woodstock Agricultural Society
885 Nellis St. Woodstock, ON N4S 4C6
P: 519-537-8212
Email: info@woodstockfairgrounds.com

Name of Organization: _____

Product to be displayed: _____

Contact Name: _____ Phone: _____

Address: _____

Website: _____

Email: _____

of 8' tables required _____ # of chairs required _____ Hydro? _____

Cost Calculation:

First 10'X10' booth space (inside)	\$250.00	_____
Additional 10X10 booth space	\$ 200.00	
First 10'X10' booth space (outside)	\$250.00	_____
Additional 10X10 booth space	\$200.00	

Deposit \$100.00 by May 1st, with applications; then, the balance in full-pay is to be paid by August 11, 2023. After that, booth space will be sold on a first-come, first-serve basis. Vendors can only move into the fair if payment has been received in full.

I _____ have read and understand the vendor information, and Agree to comply with all provisions mentioned above.

Signature

Print Name

Date: _____



**WOODSTOCK FAIR
AUGUST 24 - AUGUST 27, 2023**

The Woodstock Agricultural Society is proud to celebrate its 184th Annual Fair this August. Our Theme is Back to the Roots, where we will continue to exhibit our commitment to the community.

VENDOR INFORMATION

Hours:	Thursday, August 24,	4 pm - 9 pm
	Friday, August 25,	12 pm - 9 pm
	Saturday, August 26,	9 am - 9 pm
	Sunday, August 27,	9 am - 4 pm
Set-Up:	Wednesday, August 23,	11 am - 3 pm
Tear Down	Sunday, August 27,	4 pm - 7 pm
	Monday, August 28,	9 am - 12 pm

Exhibits are to remain intact until Sunday, August 27th at 5 pm

It is recommended that booths be staffed while the building is open to the public, although it is understood small breaks may be required by staff.

BOOTH INFORMATION

- A standard booth is 10' X 10'; additional booths may be booked for an additional fee.
- Booths will be assigned on a first-come, first-served basis
- Drapery partitions are provided at the height of 8' at the back and 3' side extensions
- Floor covering is at the discretion of the vendor and must be confined to the vendor's space
- Display materials and signs must not encroach on the pedestrian aisles or adjacent vendor space
- Noise or sounds that interfere with the opportunity for other exhibitors to present their goods and services to the public will not be tolerated.
- Display of materials and signs deemed **offensive to the public** will not be tolerated and will be removed.
- **Extension cords will not be supplied.** Please bring your own. Requests for special hydro services must be approved by Show Management.
- No additional fee for chairs and/or 8 ft. tables.
- Damage to the building walls or floors caused by tape, nails, screws, hooks, water or other display materials is the exhibitor's responsibility. Exhibitors will be presented with a bill for repairs.

- Fair Management must approve any stakes driven into the asphalt. All holes must be filled and sealed after completion of use.
- All food vendors must follow Southwestern Public Health rules and regulations.

COST: 10 X 10 Booths are \$250.00 + HST; additional booths are \$200.00 + HST.

SECURITY: Security will patrol grounds and buildings while the fair is closed to the public beginning the evening of Thursday, August 24th and continue on Friday, August 25th, and Saturday, August 26th. There will be no security on the night of Sunday, August 27th.

INSURANCE: The Woodstock Agricultural Society will use reasonable precautions to protect the public and property and is insured against public liability and property damage claims arising from the fair. This does not cover the vendor of their materials, which are placed on display at the vendors' own risk. All equipment must meet safety standards. All vendors must provide proof of their 3 million liability insurance naming the Woodstock Agricultural Society as additional insured.

VENDOR LOCATION: All vendors will be located in the Mutual Market Building or outside. Guarantees of space selection will be made. The final vendor location will be at the discretion of Fair Management.

MARKETING: The Woodstock Fair advertising campaign will include local newspapers, radio stations and social media. Please share Woodstock Fair advertising on your Social Media and help promote the fair and your participation.

PAYMENT FOR VENDOR SPACE: Deposit \$100.00 on May 11th with the application; then, the total balance will be paid by August 11, 2023. Vendors can only move into the fair if payment is received in full. We will accept Visa/Mastercard, Debit, Cheques, and interac.

Please make cheques payable to the WOODSTOCK AGRICULTURAL SOCIETY and mail or drop off your application at 885 Nellis Street, Woodstock, Ontario, N4S 4C6.

ADMISSION: Free

PARKING: Parking is free. We ask that you park your vehicles in the Civic Arena parking lot. **FOR SAFETY REASONS, THERE WILL BE NO VEHICLE ACCESS TO THE GROUNDS WHEN THE FAIR IS OPEN TO THE PUBLIC.**

Gail Ozols P 519-537-8212
info@woodstockfairgrounds.com